**Annual Call for Quotation for the FY 2024**

Bhutan Centre for Media and Democracy is seeking rates from the Bhutanese nationals with valid Bhutanese license holders in a sealed envelope for catering for the year 2024.

The quotation should reach the office of BCMD addressed to AFD, BCMD, Thimphu on or before 15 Jan 2024 during office hours or can be emailed to [dekiwangmo@bcmd.bt](mailto:dekiwangmo@bcmd.bt) or call 02327903.

Sealed Quotations are invited for Accredited Caterers / Licensed Catering Providers for the Catering Services as per the details given in

“Annexure 1”

*The terms and conditions are as Follows:*

1. The sealed quotations are to be submitted in prescribed format on your business letterhead duly stamped and signed. Details/supporting documents wherever applicable, if attached with the quotation should be duly authenticated by the vendor/s.

2. The quotation should reach the Office by 15th January 2024 before **5:00 PM**. Quotations received after the stipulated date and time shall not be entertained.

3.Cutting and overwriting should be avoided. Every cutting and overwriting must be duly initiated, otherwise the quotation / proposal is liable to be rejected.

**Annexure ‘1’**

| Sl.No | Services | Units | Quantity |
| --- | --- | --- | --- |
| 1 | Rice with 2 Veg and 1 Non-Veg | Per Head | As and  when required |
| 2 | Rice with 3 Veg and 2 Non-Veg, salad,Noodles and Desert | Per Head |
| 2 | Tea and Snacks | Per Head |